

Date 06/30/09

**Environmental Management Consolidated Business Center (EMCBC)****Subject: Quality Policy**

POLICY STATEMENT

APPROVED: (Signature on File)

EMCBC Director

ISSUED BY: OFFICE OF LOGISTICS MANAGEMENT

1.0 POLICY

This Quality Policy Statement is issued to confirm the commitment of the Environmental Management Consolidated Business Center (EMCBC) to providing a “Best in Class” organization. The EMCBC recognizes that individuals performing work determine whether it is done correctly in accordance with all requirements and therefore achieve quality. Although “do work safely” is our first priority, we understand it is also essential to “do work correctly” or both safety and quality are jeopardized. While plans, procedures, and instructions are commonly understood elements of any quality program, people make quality happen and allow the EMCBC to deliver on our commitments.

The EMCBC is committed to the belief that doing work correctly is not subordinate to cost or schedule objectives. The EMCBC provides resources to ensure that our budgets and schedules support quality and that each individual’s position description within the EMCBC is evaluated and the proper training and support provided allowing individuals to achieve the highest quality performance for which he or she is capable and for which our customers deserve.

2.0 SCOPE

The EMCBC adopts the *EM Quality Assurance Program (QAP)* as the basis for achieving quality. This approach ensures a quality assurance program consistent with the EM projects while allowing the EMCBC to grade application of requirements based on importance to safety and applicability to the EMCBC mission. The EM QAP meets the requirements of 10 CFR 830 Subpart A, *Quality Assurance Requirements*, and DOE O 414.1C, *Quality Assurance*, utilizing the American Society of Mechanical Engineers (ASME) NQA-1-2004, *Quality Assurance Requirements for Nuclear Facility Applications*, including addenda through 2007, as a consensus standard for implementation of the QAP. The EMCBC demonstrates how these requirements are applied to EMCBC activities through PL-414-04, *EMCBC Quality Assurance Implementation Plan (QIP)* and PD-450-02, *EMCBC Integrated Safety Management System (ISMS) Program Description*. In addition, the EM QAP, EMCBC QIP and associated procedures, provide a formal, organized process to plan, perform, assess, and improve quality performance (Plan–Do–Check–Act Cycle) at the EMCBC and supported Service Level Agreement (SLA) Sites adopting this Policy.

The quality requirements of the EM QAP are applied to all processes and services identified as applicable in the EMCBC QIP. The grading of QA requirements as they apply to each process and service is also provided in the EMCBC QIP.

3.0 APPLICABILITY

This Policy is applicable to all EMCBC employees and applicable EMCBC direct support contractors. Each level of line management has the responsibility to consider the impacts of their activities on the quality of goods and services provided by the EMCBC.

The SLA Sites and other EMCBC direct support contractors adopting this Policy also share our responsibilities for quality. The EMCBC expects its direct support contractors and participating SLA sites to conduct facility operations with the same commitment to “doing work safely” and “doing work correctly.”

4.0 REQUIREMENTS and REFERENCES

4.1 Requirements

- 4.1.1 10 CFR 830 Subpart A, *Quality Assurance Requirements*
- 4.1.2 DOE O 414.1C, *Quality Assurance*
- 4.1.3 NQA-1-2004, *Quality Assurance Requirements for Nuclear Facility Applications*, including addenda through 2007

4.2 References

- 4.2.1 PL-414-04, *EMCBC Quality Assurance Implementation Plan (QIP)*
- 4.2.2 PD-450-02, *EMCBC – Integrated Safety Management System (ISMS) Program Description*

EMCBC RECORD OF REVISION**DOCUMENT**

If there are changes to the controlled document, the revision number increases by one. Indicate changes by one of the following:

- I Placing a vertical black line in the margin adjacent to sentence or paragraph that was revised.
- I Placing the words GENERAL REVISION at the beginning of the text.

Rev. No.	Description of Changes	Revision on Pages	Date
1	Original	All	6/30/09